

URSULINE CAMPUS SCHOOLS, Inc.
3105 Lexington Road
Louisville, KY 40206

ENROLLMENT CONTRACT

I/We, the Parents or Guardians, hereby request enrollment be reserved at Ursuline School for the Performing Arts (USPA) for the school year 2008-2009 for:

Last Name	First Name	Parent Contact	Phone Number
-----------	------------	----------------	--------------

Date of registration: _____ Semester: _____

How did you hear about Ursuline School For The Performing Arts? _____

If you are a full time employee of Ursuline Campus Schools, please indicate school: _____

Enrollment and Facility Fees: To secure your child's enrollment, please enclose a check payable to Ursuline Campus Schools, Inc. (UCSI) for the \$50 **non-refundable (tuition credit)** for each class in which each child enrolls, plus a \$16 **non-refundable facility fee** per child per semester for full-semester classes held at USPA's facility.

Class: _____ Teacher: _____ Day/Time: _____ Tuition _____ # Lessons: _____

Class: _____ Teacher: _____ Day/Time: _____ Tuition _____ # Lessons: _____

Class: _____ Teacher: _____ Day/Time: _____ Tuition _____ # Lessons: _____

Class: _____ Teacher: _____ Day/Time: _____ Tuition _____ # Lessons: _____

****If you are paying in full upon registration, you may be eligible for a discount!!***

Office Use Only

Tuition and Payment Schedule: Payments may be made by VISA, MC, check or cash.

PLEASE PLACE A CHECK-MARK NEXT TO THE DISCOUNTS LISTED BELOW THAT YOU MAY BE ELIGIBLE FOR UPON REGISTRATION:

- 1. Discounts for dance students taking more than one dance class per week:
 - ❖ 15% discount for two dance classes
 - ❖ 30% discount for three dance classes
 - ❖ 40% discount four or more dance classes per week
- 2. 10% discount on tuition (excluding facility fee) for a student taking more than one class at USPA (including a non-dance class) for classes with the lesser tuition(s).
- 3. 10% family discount on tuition (excluding facility fee) for siblings taking classes with lesser tuition(s).

Please list sibling names and classes below:

Name: _____ Class: _____

Name: _____ Class: _____

Name: _____ Class: _____

Name: _____ Class: _____

Was Tuition Pro-Rated?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Total Tuition	\$
Less Discount 1	
Less Discount 2	
Less Discount 3	
Balance after Discounts	
Facility Fees	\$
Materials Fee	\$
New Balance	\$
Less Deposit	\$
Balance Due	\$

Terms of Enrollment: We understand and consent to the following terms, all of which are material parts of this enrollment contract, and that this enrollment is made for the full academic year. We as Parents or Guardians are fully liable for the tuition for the full Term and all other expenses incurred by the student. We also acknowledge and agree that this enrollment is subject to the rules and regulations of the school. UCSI makes no warranty regarding the identity of any individual teachers or administrators at the school and any changes in the individual teachers or administrators at the school between the time this Contract is executed and delivered, and the commencement of the 2008-09 school year shall not affect our obligations under this Contract.

Terms of Payment: The tuition payments must be paid when due. If payment is not received within ten days after the date due, a late fee of 1.5 percent per month will be added to your account, and the school may recover attorney's fees and expenses if payments are recovered in litigation. The School reserves the right to prevent a student from taking final exams if any accounts remain unsettled at the end of the school year or to withhold a student's records in the event of withdrawal. No student will be admitted to any of the schools operated by UCSI unless all accounts in favor of the schools in connection with the student or any sibling of the student are current.

The following payment schedule is available. Failure to comply with the payment schedule below releases UCSI from any and all obligations under this contract:

1. One-half of the tuition is due one week before classes begin (**No Exceptions**); the balance of the tuition is due by Mid-Term.
2. Failure to pay the balance of the tuition by Mid-Term may result in withdrawal of the student from the program.

Withdrawal: A student may be withdrawn only by **written notice** delivered to the Office of Administrative Services of UCSI. If the student no longer plans to be enrolled for the 2008-2009 school year, then such notice of withdrawal must be received in the Office of Administrative Services **two weeks prior to the start of the term**. If a student withdraws from UCSI at any time prior to the end of the school term, the full amount of unpaid tuition, less any applicable refund credit for early withdrawal, must be paid at the time of withdrawal. Refund credits for early withdrawal are as follows:

Fall and Spring Term Withdrawal Policy:

Withdrawals prior to the End of Week Two 75% Refund Credit
Withdrawals prior to the End of Week Four 50% Refund Credit
Withdrawals prior to the End of Week Six 25% Refund Credit
Withdrawals anytime after the End of Week Six .. 0% Refund Credit

Summer Term Withdrawal Policy:

Withdrawal Prior to the End of Week Two 50% Refund Credit
Withdrawal anytime after the End of Week Three 0% Refund Credit

Discount Policies:

If a student withdraws from a class at any time prior to its completion, any discounts given will be added back to the tuition fee. Discounts only apply when students sign up for a full semester or session of classes.

